

ILLINOIS DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION  
DIVISION OF PROFESSIONAL REGULATION  
ILLINOIS ARCHITECTURE LICENSING BOARD

**Open Minutes**

Illinois Architecture Licensing Board

Date: March 22, 2019  
Convened: 9:31 AM  
Adjourned: 11:53 AM  
Location: Chicago Office

Members Present: Dina Griffin, Chair  
E. William Reichert III, Vice Chair  
Michelle Gillette-Murphy, Member  
Pukhraj Jain, Public Member  
Steven H. Pate, Member

Member(s) Absent: Norman Lach, Member

Staff Present: Kyle Lazell, Design Licensing Manager  
Eduardo Fernandez, IDFPR Prosecuting Attorney  
Priscilla Chapman, IDFPR General Counsel  
Richard Schultz, IDFPR General Counsel

Guests Present: None.

Open Session: The Meeting was called to order at 9:31 am.  
The Board Members present constituted a quorum of the Board.

**I. Announcements,  
Correspondence,  
Guest comments**

Ms. Griffin was delayed so Mr. Reichert welcomed everyone.

Mr. Lazell shared that the NCARB Education Alternative Program (EAP) has been revised to allow each jurisdiction the ability to request specific documentation regarding how the candidate met the NCARB requirements for the EAP.

He also entertained comments and concerns from the Board regarding the NCARB Mutual Recognition Agreement (MRA) with Australia and New Zealand. The Board stated that in theory, there would no major concern as long as they meet the stated requirements set forth for the MRA. The Board requested additional information to provide a sound determination.

**II. Review of Open Minutes**

The Board reviewed the open minutes of the January 10, 2019 meeting.

Motion was made, seconded (Pate/Reichert) and passed to accept the open minutes as presented.

**III. Old Business**

Mr. Lazell stated that the Department's sunset bill has been filed, however a bill number has not yet been provided, additional information will be provided as we become aware of it.

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**IV. Report from  
Subcommittees**

A. Design Review Complaint  
Committee/Subcommittee

Mr. Pate reported the statistics of the March 21, 2019 Complaint Review Meeting.

Complaint Statistics based on recommendations from the January 11, 2019 meeting:

Architect: Opened 7, Closed 1, Referred 3

PE: Opened 12 Closed 2, Referred 3

LS: Opened 2, Closed 0, Referred 1

SE: Opened 3, Closed 0, Referred 0

PDF: Opened 0, Closed 0, Referred 0

Complaints currently under investigation:

Architect – 29

PE – 29

LS – 13

SE - 15

PDF – 1

Cases currently being prosecuted:

Architect – 10

PE – 21

LS – 6

SE – 7

PDF – 0

Mr. Pate stated that he was part of three informal conferences with Eduardo Fernandez, IDFPR Prosecuting attorney.

**V. New Business**

A. Report from NCARB  
Regional Meeting.

Ms. Griffin reported on the regional meeting in Nashville, TN.

She indicated that it was an intriguing location and appreciated the chance to attend.

Region 4 held elections, Dina stated that she did not run again for treasurer. Most of the region officers remain the same, however a new treasurer was elected.

Other topics discussed were:

-Member Board Educator summit

-Diversity & inclusion issues

-Responsible Control

-Unlicensed Practice

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B. Selection of delegates for NCARB Annual Meeting. Mr. Lazell requested the names of the two NCARB funded delegates for NCARB Annual Meeting.

The Board discussed and the two delegates who will attend are:  
-Dina Griffin  
-E. William Reichert

The Board also recommended that funds from the NCARB regional account be used to additionally send:  
-Steve Pate  
-Norm Lach

**Motion to go into Closed Session:**

Motion was made, seconded (Gillette-Murphy/Griffin) and passed to go into Closed Session pursuant to Section 2c (4) & (15) of the Open Meetings Act at 11:19 am.

**VI. Closed Session:**

Roll Call:  
Dina Griffin, Chair  
E. William Reichert III, Vice Chair  
Michelle Gillette-Murphy, Member  
Pukhraj Jain, Public Member  
Steven H. Pate, Member

The Board Members present constituted a quorum of the Board.

A. Review of Closed Minutes  
The Board reviewed the closed minutes of the January 10, 2019 meeting.

B. Application Review  
2 applications were reviewed.

**Motion to go into Open Session:**

Motion was made, seconded (Reichert/Gillette-Murphy) and passed to go into Open Session at 11:49 am.

**Recommendations:**

Motion was made, seconded (Pate/Reichert) and passed to accept the recommendations made in closed session.

**VII. Signatures**

A. Action Sheets  
The Board signed Action Sheets: 19-0406 & 0407

B. Travel Vouchers

**VIII. Adjournment**

Motion was made, seconded (Gillette-Murphy/Reichert) and passed to adjourn the meeting. Meeting adjourned at 11:53 am.